

School Improvement Plan - PL221 Version - 2008-2011

May 16, 2008 16:37:23

Arlington Woods Elementary School (5623)

Indianapolis Public Schools

Indianapolis, IN

This plan will be revised annually. Updates may be found each June at <http://www.asainstitute.org/publicsip>. The plan was developed with assistance from the:



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School Improvement Plan Introduction

Arlington Woods Elementary School

This school improvement plan was developed using a vision-based and data-driven process called *Vision-to-Action* that was developed by the Indiana Student Achievement Institute. In addition to containing the strategies our school and community identified as key to raising student achievement and closing achievement gaps in our school, this plan contains strategies that meet the expectations of:

- Indiana Student Achievement Institute
- PL221
- Title I School Wide
- NCA
- No Child Left Behind
- IPS

Participation

The following people were involved in developing this School Improvement Plan

- Teachers
- Students
- Parent representatives
- Community representatives

Process

Those involved in developing this School Improvement Plan participated in a series of discussions related to the *Vision-to-Action* steps:

1. Establish a local culture of high expectations
2. Create a common vision for student success
3. Analyze achievement data and set realistic data targets for each of the next three years
4. Analyze force field data and identify concerns within the following areas.
 - Academic expectations
 - Curriculum content
 - Instructional practices
 - Classroom assessment
 - Extra help
 - Student guidance
 - Learning environment
5. Research strategies to address our concerns and select high-leverage strategies to implement
6. Develop a to-do list for each strategy

Using Data for Decision-Marking

The Vision-to-Action process relies heavily on data as a foundation for decision-making.

1. Achievement Data – To what degree are students prepared for success at the next educational level, and ultimately for success in postsecondary education and a global economy?
2. Force Field Data – What conditions in the school and community interfere with high student achievement?
3. Strategy Data – Is the strategy having the desired impact on adults and students?

Implementation Next Year

Our work next year will be guided by the to-do list that we have developed for each strategy. We will also maintain an Implementation Binder for each strategy that contains the following documents:

1. Strategy Plan
2. Evidence that the strategy was implemented
3. Progress reports (containing strategy evaluation data)

Questions about the School Improvement Plan should be directed to the building principal.

Reviewer Guide

Indiana Public Law 221

The following table directs the reviewer to the section of the School Improvement Plan PDF File that contains each component required by Indiana Public Law 221. An expanded copy of the School Improvement Plan containing the actual data used in the creation of this School Improvement Plan may be found at www.asainstitute.org/publicsip. During the implementation of this plan, the school will be able to present a "School Improvement Implementation" binder including documentation that the strategies described in this plan were implemented as planned.

PL221 REQUIREMENT	Required	Location in this Plan
1 Description and location of curriculum	✓	Force Field Excerpt *
Titles and descriptions of assessment instruments to be used in addition to ISTEP+	✓	Force Field Excerpt *
2 Statement of mission, vision, or belief (suggested but not required)		Vision Statement
3 Summary of data derived from an assessment (implied but not required)		May be obtained from the school's online School Improvement Plan at www.asainstitute.org/publicsip
4 Conclusions about the school curriculum, instructional strategies, and student achievement (implied but not required)		May be obtained from the school's online School Improvement Plan at www.asainstitute.org/publicsip
Conclusion - Parent involvement	✓	Strategy Summary (Strategy A)
Conclusion - Technology as a learning tool	✓	Strategy Summary (Strategy B)
Conclusion - Safe and discipline learning environment	✓	Strategy Summary (Strategy C)
Conclusion – Professional development	✓	Professional Development
5 Goal – Attendance rate	✓	Strategy Summary (Strategy D)
Goals - % meeting ISTEP Standards	✓	Academic Goals
Goals - % graduating (high schools only)	✓	Academic Goals
6 Specific areas where improvement is needed immediately	✓	Academic Goals Areas of Concern Strategies
7 Benchmarks for progress	✓	Academic Goals
8 Academic Honors Diploma and Core 40 – course offerings	✓	Strategy Summary (Strategy E)
Academic Honors Diploma and Core 40 – encouragement	✓	Strategy Summary (Strategy F)
9 Proposed interventions / strategies (suggested but not required)		Strategy Summary (All strategies)
10 Professional development that a) emphasizes improvement of student learning and performance, b) supports research-based, sustainable school improvement efforts, c) aligns with the core principles of professional development, includes methods to improve cultural competency.	✓	Professional Development
11 Statutes and rules to be waived	✓	Force Field Excerpt *
12 Three (3) year time line for implementation, review, and revision	✓	Continuous Improvement Timeline To-Do List
13 Exceptional Learners – Gifted **	✓	Strategy Summary (Strategy G1)
14 Exceptional Learners – Special Education **	✓	Strategy Summary (Strategy G2)

* The full Force Field Report may be obtained from the school's online School Improvement Plan at www.asainstitute.org/publicsip

** In 2006 DOE began asking schools to report how they were addressing the needs of exceptional learners on the DOE School Improvement Plan Review and Revise Report. Therefore, InSAI requires schools to create strategies to meet the needs of "exceptional learners." DOE defines exceptional learners as both "gifted" and "special education" students.

Who Wrote this School Improvement Plan?

Many individuals were involved in the creation of this school improvement plan. The Steering Team facilitated discussions involving all teachers, all students, and community representatives including parents. Once these groups came to consensus on the Data Targets, Areas of Concern, and Strategies, strategy chairs and task forces were established to 1) develop a comprehensive implementation plan and 2) ensure that the plan is implemented next year.

Steering Team

- Lynn Danzig - School Counselor
- Kristin Eilenberg -
- Susan Eilenberg - Teacher
- Marcia Johnson - Administrator
- Patrick Kean - Teacher
- Dan Kriech - Teacher
- Curtistine Madu - Teacher
- Victoria Sheppard - Community Representative

Strategy Chairs

- Melinda Albaugh
- Annie Boyer
- Lynn Danzig
- Jeff Hendricks
- Marcia Johnson
- Dan Kriech
- Tammy Laughner
- Danita Logwood
- Carol Ludwig
- Curtistine Madu
- Victoria Sheppard
- Susan Taylor

Community Council

- Melinda Albaugh - Reading First Coach
- Chea Ballinger
- Lamar Betts - Youth Minister
- Doug Brown - Boyscout Leader
- Rev. Tony Clark - associate pastor
- Kim Fingers - Mentor
- Sarah Green - Outreach Coordinator
- Steven Haddis - Store Manager
- LaTasha Leveringston - Apartment Manager
- Darnae Scales - Outreach Coordinator
- Claudia Taylor - Community/School Partner
- Sonja Tuttle - Teacher
- Gaynelle West
- Sheryl Williams - Parent
- Venita Williams - Guardian

Vision Statement

The Vision Statement was developed by all teachers, all students, and members of the community. The foundation of the statement identifies the core convictions upon which this school improvement plan is built and answers the question, "What do our students deserve in order to be successful learners, responsible citizens, and productive members of a global economy?" The second part of the vision statement describes ideal adults who are striving to provide students with the things they deserve. The third part of the vision statement describes the ideal students in a school and community where adults live by their convictions. The last part of the vision statement includes ideal data that represent the community's dreams. This lofty data serves as the focal point for the remainder of the school improvement plan and requires the school and community to work toward every student succeeding at a high level.

We believe all students deserve:

to have dedicated teachers and rigorous instruction with high expectations. This will lead to a quality education. We believe with mutual respect and caring adults our students will achieve. We believe in order to achieve our students deserve strict and consistent rules and the opportunity to work with other students to reach a common goal in a safe and nurturing environment. Through positive incentive behavior programs, students will develop leadership and character traits that will ensure their success in present and future school and community endeavors.

All adults in our community are living by these core convictions daily and as a result, show the following attitudes and actions:

All parents, teachers, and community members value the importance of educating our students. Community members actively show this by attending community partner meetings, donating funds & materials to the school and being a voice in the process of educating our students. The adults in our community volunteer in the building and participate in school related activities. Local businesses attend monthly meetings to give their input on expectations of students in the workforce and mentor students in the school. As staff members we understand that Children Come First! Their success is our only option. We demonstrate professionalism and integrity in all we do. All stakeholders are responsible for student achievement that meets or exceeds state standards. Academic Rigor must be the norm in order for student potential to be discovered and nurtured. Diversity is also valued and demonstrated by culturally competent practices. Parents will attend school sponsored events and activities, volunteer their time on a regular basis and show students how to be respectful and responsible. The staff ensures that facilities be safe, clean, secure and inviting. Ultimately with communication that is clear, respectful, and timely, we demonstrate that students, parents, families, and community members are all essential partners at Arlington Woods Elementary School.

In this environment where all adults are living by their core convictions, all students:

All students will act with respect and honesty. They will feel comfortable and safe. This will foster feelings of motivation, self confidence and dedication. They will actively work in small groups to meet high expectations with a strong sense of self worth and responsibility. In this environment where all adults are living by their core convictions students will work with enthusiasm and continue to become life long learners.

As a result of these efforts, our school's student achievement data is as follows:

- % of students who master 3rd grade ISTEP skills: 100%
- % of students who master 4th grade ISTEP skills: 100%
- % of students who master 5th grade ISTEP skills: 100%
- % of students who master 6th grade ISTEP skills: 100%
- % of students who earn a 4.0 GPA on a 4.0 scale: 100%

Academic Goals

After analyzing longitudinal data that was disaggregated by the student groups identified in No Child Left Behind, teachers, students, parents, and community members identified achievement data targets for the next three years. These targets represent academic areas (subjects) which we wish to improve and specific groups of students we have targeted for improvement (e.g. 6th graders). Our vision data represents our "dream" for all students. The data targets listed below each school year represent realistic steps toward that dream.

All Students (126 days) - ISTEP PL221 Category Placement Performance

2005-2006		2006-2007		2007-2008		2008-2009		2009-2010		2010-2011		Vision Data
Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	
NA	49.3	NA	55	59	62.8	63		67		71		100

African American - ISTEP Language Arts

2005-2006		2006-2007		2007-2008		2008-2009		2009-2010		2010-2011		Vision Data
Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	
		NA	49	57	60	61		65		70		100

African American - ISTEP Math

2005-2006		2006-2007		2007-2008		2008-2009		2009-2010		2010-2011		Vision Data
Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	
		NA	64	68	65	71		75		79		100

All Tested Grades - All ISTEP Tests Average Percent Passing

2005-2006		2006-2007		2007-2008		2008-2009		2009-2010		2010-2011		Vision Data
Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	
		NA	62	67	64.9	71		75		79		100

Free/ Reduced Lunch - ISTEP Language Arts

2005-2006		2006-2007		2007-2008		2008-2009		2009-2010		2010-2011		Vision Data
Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	
		NA	54	58	61	61		65		70		100

Free/ Reduced Lunch - ISTEP Math

2005-2006		2006-2007		2007-2008		2008-2009		2009-2010		2010-2011		Vision Data
Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	
		NA	66	70	64	74		78		82		100

ISTEP All Grades Tested - Writing Process

2005-2006		2006-2007		2007-2008		2008-2009		2009-2010		2010-2011		Vision Data
Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	
		NA	61	65	63.6	69		73		77		100

Special Education - ISTEP Language Arts

2005-2006		2006-2007		2007-2008		2008-2009		2009-2010		2010-2011		Vision Data
Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	
		NA	70	74	63	78		82		86		100

Special Education - ISTEP Math

2005-2006		2006-2007		2007-2008		2008-2009		2009-2010		2010-2011		Vision Data
Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	
		NA	50	54	63	58		62		66		100

Areas of Concern

Teachers, students, parents, and community members analyzed data in seven areas known to impact student achievement: 1) expectations, 2) curriculum content, 3) instructional practices, 4) classroom assessments, 5) extra help, 6) student guidance, and 7) the learning environment. We identified areas that we must address in order to reach our academic goals. Those areas are listed below as "Local Areas of Concern". Organizations outside of our school (e.g. the Indiana General Assembly) have identified areas of concern for all schools and have required schools to address those areas. These are listed below as "Required Areas of Concern." Each Area of Concern listed below is followed by the condition in our school or community that led us to believe that this is an Area of Concern.

Local Areas of Concern

Required Areas of Concern

A. Parent Involvement

B. Technology Coordination

C. Safe and Disciplined Learning Environment

D. Attendance

G1. Exceptional Learners - Gifted

G2. Exceptional Learners - Special Education

H. Cultural Competency

I. Focused Instruction / Curriculum

J. Instruction by Highly Qualified Teachers

K. Attracting Highly Qualified Teachers

L. Early Childhood Assistance

M. Assessment Results to Parents

N. Parent Notice of "School in Improvement"

O. Extended Learning Activities

P. Teacher Mentoring Program

Q. School-Parent Involvement Policy

R. Parent Right-to-Know Letter

S. School-Parent Compact

T. Annual Parent Meeting

U. Targeted Assistance

V. Peer Review for SIP

AA. Curriculum Mapping

BB. Benchmark Assessments

CC. TESA

Strategies

After identifying areas of concern, teachers, students, parents, and community members researched proven strategies and selected strategies that our school and/or community will implement to impact our areas of concern. Local strategies are those identified by our teachers, students, parents, and community to address our areas of concern. Required strategies meet various state and/or federal regulations.

Required Strategies

A. Parent Involvement: Parent Liaisons

The parent liaison will provide information, peer support, an training for parents in IPS through 1) a minimum of 10 home visits per month, 2) phone calls to homes, and 3) workshops throughout the school year, August - May.

B. Technology Coordination: School Technology Plan

Annie Boyer, April Heslar, and Danita Logwood will implement the school site technology plan that is aligned to the district technology plan throughout the school year, August-May.

C. Safe and Disciplined Learning Environment

Arlington Woods Staff will enforce Indianaplois Public Schools' Six Step Discipline Referral System daily. The administrators will monitor and act accordingly. This should foster a physically and emotionally safe environment where learning can take place.

D. Attendance

Arlington Woods Staff will implement an attendance rewards system for students and parents both daily and quarterly. Announcements of perfect attendance classrooms will be made daily and students with perfect attendance will be invited to attend quarterly reward events or programs. We are also following the IPS District Attendance Policy.

G1. Exceptional Learners - Gifted

Arlington Woods' K-6 teachers will use Scott Foresman enrichment material to help raise the academic acheivemnt of our gifted students in addition to "Cluster" program material provided by the district.

G2. Exceptional Learners - Special Education

Arlington Woods's staff members Mrs.Ludwig, Mrs. Snyder, Mrs. Taylor will support teachers by assuring that special education students in all grades identified as EH/MI/MH receive services in a self contained classroom and all special education students in grade 1-6 receive inclusion services. This will in turn raise the academic acheivement of our special education students.

H. Cultural Competency

Arlington Woods staff will have annual cultural competency workshops as well as attend professional development workshops through the districts Multicultural Education department to help the adults and students understand our growing African American and Hispanic populations.

I. Focused Instruction / Curriculum

Arlington woods staff members will attend Professioanl Development workshops to aquire and implement strategies used to address areas of concern for our Special Education Students who did not make AYP.

I. Focused Instruction / Curriculum: 6+1 Traits for Writing

Teachers will implement the 6+1 Traits for writing instructional and assessment practices through the school year, August-May.

J. Instruction by Highly Qualified Teachers

Arlington Woods principal will perform formal summative observations and informal "walk-through" observations to insure that each teacher is highly qualified in addition to hiring only "highly qualified" teachers from the list provided by the district.

K. Attracting Highly Qualified Teachers

Arlington Woods will display qualities of the school on our webpage, network through the community, and work with the central office to develop a promotional brochure to attract "highly qualified" teachers to the district as a whole.

L. Early Childhood Assistance

Arlington Woods Parent Liaison and Kindergarten teachers will send home flyers and conduct Pre-Kindergarten workshops quarterly. Parents of Kindergarten students will be supplied with Kindergarten Readiness Skill Packets.

M. Assessment Results to Parents

Arlington Woods staff will offer workshops to distribute students' test results and explain them. These results include DIBELS, 4 1/2 week Benchmarks and ISTEP Student Reports.

N. Parent Notice of "School in Improvement"

Arlington Woods staff member Dan Kriech will support the central office to ensure that all families receive a "Notice of School Improvement" status.

O. Extended Learning Activities: After School Tutoring

Teachers will provide extended learning opportunities to students who are in need of additional academic help because students did not meet IPS Benchmark at 75%, DIBELS benchmarks, or passed ISTEP. Students will participate in IPS District Summer School, before and/or after school tutoring, or Saturday school. Tutoring will be facilitated by paid school staff through Title One or other tutoring programs like Education Station and ZCLUB.

P. Teacher Mentoring Program: Principal Walkthroughs

The principal will conduct walkthroughs with each teacher during which the principal will look for student orientation to work, curriculum decisions, delivery of instruction, read the walls and health/safety issues throughout the school year, Aug-May. Principal will provide mentoring to teachers as needed.

Q. School-Parent Involvement Policy

Arlington Woods Title I staff will use its annual Meeting to announce our school-wide Title I status, inform parents of what this means and review the School Compact and Parent Involvement Policy.

R. Parent Right-to-Know Letter

Title 1 coordinator will assume the responsibility to ensure that parents are aware of their student involvement in the program and the schools AYP status. Coordinator will notify parents at the beginning and middle of the year.

S. School-Parent Compact

Arlington Woods Title I staff will use its annual Meeting to announce our school-wide Title I status, inform parents of what this means and review the School Compact and Parent Involvement Policy.

T. Annual Parent Meeting

Arlington Woods Title I staff will use its annual Meeting to announce our school-wide Title I status, inform parents of what this means and review the School Compact and Parent Involvement Policy.

U. Targeted Assistance: Reading and Math Focus

Teachers and Coaches will identify lowest performing students based on ISTEP, benchmark, and DIBELS scores and provide 30 minutes of daily remediation instruction in reading and math.

V. Peer Review for SIP

INSAI Strategy Chairperson will contact another strategy chair from another IPS School to review our SIP binder.

AA. Curriculum Mapping

Teachers will discuss and unwrap the meaning underlying the state standards in terms of specific student skills during structured teacher planning time throughout the school year, AugustâMay.

BB. Benchmark Assessments

Teachers will following the IPS pacing guides; implement quarterly benchmark assessments in Math, English, Science, and Social Studies; and provide remediation for students throughout the school year, August â May.

CC. TESA

Using the T.E.S.A. model, teachers will become sensitized to their expectations of all students and interact with students on a more equitable basis with an emphasis on involving low achievers and quiet students in classroom discussions and activities throughout the school year, August âMay.

Professional Development

These professional development activities will be implemented to help participants develop the knowledge and skills they need to successfully implement the strategy.

A. Parent Involvement: Parent Liaisons

Professional Development Activity	Funding	Activity Purpose
<i>Parent Liaison Professional Development</i>	Source: Title 1 Amount: \$0	Information
Brief Description	Intended Participants	Activity Format
Monthly meeting with the Title I Parent Facilitator will provide on-going staff development for all Parent Liaisons.	Other	Talk to Presentation/Workshop

Professional Development Activity	Funding	Activity Purpose
<i>Parent Workshops</i>	Source: Title 1 Amount: \$0	Information
Brief Description	Intended Participants	Activity Format
Title I staff at each school will provide Parent Liaisons with materials, ideas and instructions for monthly work packets they will take to parents during home visits.	Parents Students Other	Study Group Professional Reading Reflective Writing Other

B. Technology Coordination: School Technology Plan

Professional Development Activity	Funding	Activity Purpose
<i>K-8 Mastery of ISTE for Teachers</i>	Source: District Amount: \$0	Information Skill Building
Brief Description	Intended Participants	Activity Format
INSAI Technology Strategy Chairs will provide professional development for the school staff.	Teachers	Presentation/Workshop

Professional Development Activity	Funding	Activity Purpose
<i>Mastery of ISTE for Administrators</i>	Source: District Amount: \$0	Information Skill Building
Brief Description	Intended Participants	Activity Format
Central Office will provide the professional Development for the Administrator Standards in Technology.	Administrators	Presentation/Workshop

Professional Development Activity	Funding	Activity Purpose
<i>K-8 Mastery of ISTE for InSAI Technology Strategy Chairs</i>	Source: District Amount: \$0	Information Skill Building
Brief Description	Intended Participants	Activity Format
Central Office will provide the professional Development for the INSAI Technology Strategy Chairs.	Teachers	Presentation/Workshop

I. Focused Instruction / Curriculum

Professional Development Activity	Funding	Activity Purpose
<i>District Level Workshops Provided by the Special Education Department</i>	Source: District Amount: \$0	Information Skill Building
Brief Description	Intended Participants	Activity Format
Central office Special Education staff will provide training during a principalsâ meeting with the expectation that the principals will train their staff following the implementation window. Principals will provide training for their staff based on training provided for them by Central Office.	Administrators	Presentation/Workshop Study Group Peer Coaching Professional Reading

Professional Development Activity	Funding	Activity Purpose
<i>District Level Workshops Provided by the Special Education Department</i>	Source: District Amount: \$0	Information Skill Building Feedback/Support
Brief Description	Intended Participants	Activity Format
Central office staff will provide training during a principalsâ meeting with the expectation that the principals will train their staff following the implementation window.	Administrators	Presentation/Workshop Study Group Peer Coaching Professional Reading

I. Focused Instruction / Curriculum: 6+1 Traits for Writing

Professional Development Activity	Funding	Activity Purpose
<i>6+1 Teacher Trainings</i>	Source: Principal Amount: \$0	Information Skill Building Feedback/Support
Brief Description	Intended Participants	Activity Format
Principals will provide training for their staff based on training provided for them by Central Office.	Teachers	Talk to Presentation/Workshop Study Group Peer Coaching

Professional Development Activity	Funding	Activity Purpose
6+1 Principal Trainings	Source: District Amount: \$0	Information Skill Building Feedback/Support
Brief Description	Intended Participants	Activity Format
Central office staff will provide training during a principalsâ meeting.	Administrators	Talk to Presentation/Workshop Study Group

L. Early Childhood Assistance

No professional development activities have been entered on [this strategy's plan](#).

If none is needed, please indicate so by checking the box on the [Professional Development Summary Entry](#).

O. Extended Learning Activities: After School Tutoring

No professional development activities have been entered on [this strategy's plan](#).

If none is needed, please indicate so by checking the box on the [Professional Development Summary Entry](#).

P. Teacher Mentoring Program: Principal Walkthroughs

Professional Development Activity	Funding	Activity Purpose
Principal Walkthroughs- Focus: Curriculum	Source: District Amount: \$0	Information Skill Building Feedback/Support
Brief Description	Intended Participants	Activity Format
Teachers needing help with curriculum will be identified during principal walkthroughs. Principals will then mentor those teachers.	Teachers Administrators	Talk to Peer Coaching Professional Reading Collaborative Problem Solving

Professional Development Activity	Funding	Activity Purpose
Principal Walkthroughs/Mentoring- Focus: Analyzing Data	Source: District Amount: \$0	Information Skill Building Feedback/Support
Brief Description	Intended Participants	Activity Format
Teachers needing help with analyzing data will be identified during principal walkthroughs. Principals will then mentor those teachers.	Teachers Administrators	Talk to Peer Coaching Professional Reading Collaborative Problem Solving

Professional Development Activity	Funding	Activity Purpose
<i>Principal Walkthroughs/Mentoring- Focus: Looking at the Environment</i>	Source: District Amount: \$0	Information Skill Building Feedback/Support
Brief Description	Intended Participants	Activity Format
Teachers needing help with classroom management will be identified during principal walkthroughs. Principals will then mentor those teachers.	Teachers Administrators	Talk to Peer Coaching Professional Reading Collaborative Problem Solving

Professional Development Activity	Funding	Activity Purpose
<i>Principal Walkthroughs/Mentoring- Focus: Looking at the Learner</i>	Source: District Amount: \$0	Information Skill Building Feedback/Support
Brief Description	Intended Participants	Activity Format
Teachers needing help with student learning will be identified during principal walkthroughs. Principals will then mentor those teachers.	Teachers Administrators Students	Talk to Peer Coaching Professional Reading Collaborative Problem Solving

Professional Development Activity	Funding	Activity Purpose
<i>Principal Walkthroughs/Mentoring- Focus: Looking at Instruction</i>	Source: District Amount: \$0	Information Skill Building Feedback/Support
Brief Description	Intended Participants	Activity Format
Teachers needing help with instruction will be identified during principal walkthroughs. Principals will then mentor those teachers.	Teachers Administrators	Talk to Peer Coaching Professional Reading Collaborative Problem Solving

Professional Development Activity	Funding	Activity Purpose
<i>Principal Walkthroughs/Mentoring- Focus: Looking at Differentiation</i>	Source: District Amount: \$0	Information Skill Building Feedback/Support
Brief Description	Intended Participants	Activity Format
Teachers needing help with differentiation will be identified during principal walkthroughs. Principals will then mentor those teachers.	Teachers Administrators	Talk to Peer Coaching Professional Reading Collaborative Problem Solving

Professional Development Activity	Funding	Activity Purpose
<i>Principal Walkthroughs</i> â€” Focus: Overview and Software Training	Source: District Amount: \$0	Information Skill Building Feedback/Support
Brief Description	Intended Participants	Activity Format
Principals will receive an overview and training on software used for principal walkthroughs.	Administrators	Presentation/Workshop Professional Reading Other

U. Targeted Assistance: Reading and Math Focus

Professional Development Activity	Funding	Activity Purpose
<i>Teacher/ Coach Collaboration</i>	Source: District Amount: \$0	Information Skill Building Feedback/Support
Brief Description	Intended Participants	Activity Format
Teachers and Coaches will identify lowest performing students based on ISTEP, benchmark, and DIBELS scores and provide 30 minutes of daily remediation instruction in reading and math.	Teachers	Study Group Peer Coaching Professional Reading Reflective Writing Collaborative Problem Solving Action Research

AA. Curriculum Mapping

Professional Development Activity	Funding	Activity Purpose
<i>Directed by District to leave blank at this time.</i>	Source: District Amount: \$0	Information Skill Building
Brief Description	Intended Participants	Activity Format
Overview of mapping and sharing what has been done in other Tier Groups / Grade-level Curriculum Mapping, including Rubicon Atlas Overview of mapping and sharing what has been done in other Tier Groups / Grade-level Curriculum Mapping, including Rubicon Atlas Continue Grade-level Curriculum Mapping / Mapping Cross Grade-level Mapping Cross Grade-level Curriculum Mapping â€” Ready, Set, Go!	Teachers Administrators	Talk to Presentation/Workshop

Professional Development Activity	Funding	Activity Purpose
Mapping - Tier III Group: Pacing/Consensus Leadership Team	Source: District Amount: \$0	Information Skill Building
Brief Description	Intended Participants	Activity Format
Overview of mapping and sharing what has been done in other Tier Groups / Grade-level Curriculum Mapping, including Rubicon Atlas Overview of mapping and sharing what has been done in other Tier Groups / Grade-level Curriculum Mapping, including Rubicon Atlas Continue Grade-level Curriculum Mapping / Mapping Cross Grade-level Mapping Cross Grade-level Curriculum Mapping à Ready, Set, Go!	Teachers Administrators	Talk to Presentation/Workshop

BB. Benchmark Assessments

No professional development is needed for this strategy.

CC. TESA

Professional Development Activity	Funding	Activity Purpose
Phase II à Coordinator Training, Day 1	Source: District Amount: \$0	Information Skill Building
Brief Description	Intended Participants	Activity Format
Training of TESA coordinators (one administration, one union-approved teacher) in preparation of the training of trainers TESA workshop	Teachers Administrators	Talk to Presentation/Workshop

Professional Development Activity	Funding	Activity Purpose
Phase II à Coordinator Training, Day 2	Source: District Amount: \$0	Information Skill Building
Brief Description	Intended Participants	Activity Format
Training of TESA coordinators (one administration, one union-approved teacher) in preparation of the training of trainers TESA workshop	Teachers Administrators	Talk to Presentation/Workshop

Professional Development Activity	Funding	Activity Purpose
TESA Awareness Session	Source: District Amount: \$0	Information Skill Building
Brief Description	Intended Participants	Activity Format
The TESA coordinators shall present an initial TESA awareness session to the faculty.	Teachers Administrators	Talk to Presentation/Workshop

Relationship Report -- Areas of Concern / Strategies / Data Targets

Former Areas of Concern Summary

This report shows the relationship between the Areas of Concern, Strategies, and Data Targets. This report shows the following for each area of concern: 1) the achievement area(s) that are being negatively impacted by the concern and 2) the strategies we will implement to eliminate the concern. Basically, when we implement the strategies, the areas of concern should disappear. Once the areas of concern are gone, achievement should increase.

Local Areas of Concern

Required Areas of Concern

A. Parent Involvement (PL221, Title I, NCLB, IPS)

Data Targets Influenced by This Concern:

- All Tested Grades -- All ISTEP Tests Average Percent Passing

Strategies to Impact This Concern:

- A. Parent Involvement: Parent Liaisons

B. Technology Coordination (PL221, IPS)

Data Targets Influenced by This Concern:

- African American -- ISTEP Math

Strategies to Impact This Concern:

- B. Technology Coordination: School Technology Plan

C. Safe and Disciplined Learning Environment (PL221)

Data Targets Influenced by This Concern:

- All Tested Grades -- All ISTEP Tests Average Percent Passing

Strategies to Impact This Concern:

- C. Safe and Disciplined Learning Environment

D. Attendance (PL221)

Data Targets Influenced by This Concern:

- Free/ Reduced Lunch -- ISTEP Language Arts
- Free/ Reduced Lunch -- ISTEP Math

Strategies to Impact This Concern:

- D. Attendance

G1. Exceptional Learners - Gifted (PL221)

Data Targets Influenced by This Concern:

- All Tested Grades -- All ISTEP Tests Average Percent Passing

Strategies to Impact This Concern:

- G1. Exceptional Learners - Gifted

G2. Exceptional Learners - Special Education (PL221)

Data Targets Influenced by This Concern:

- Special Education -- ISTEP Language Arts
- Special Education -- ISTEP Math

Strategies to Impact This Concern:

- G2. Exceptional Learners - Special Education

H. Cultural Competency (PL221)

Data Targets Influenced by This Concern:

- African American -- ISTEP Language Arts
- African American -- ISTEP Math

Strategies to Impact This Concern:

- H. Cultural Competency

I. Focused Instruction / Curriculum (Title I, NCLB, IPS)

Data Targets Influenced by This Concern:

- ISTEP All Grades Tested -- Writing Process

Strategies to Impact This Concern:

- I. Focused Instruction / Curriculum: 6+1 Traits for Writing
- I. Focused Instruction / Curriculum

J. Instruction by Highly Qualified Teachers (Title I)

Data Targets Influenced by This Concern:

- All Tested Grades -- All ISTEP Tests Average Percent Passing

Strategies to Impact This Concern:

- J. Instruction by Highly Qualified Teachers

K. Attracting Highly Qualified Teachers (Title I)

Data Targets Influenced by This Concern:

- African American -- ISTEP Language Arts

Strategies to Impact This Concern:

- K. Attracting Highly Qualified Teachers

L. Early Childhood Assistance (Title I)

Data Targets Influenced by This Concern:

- All Tested Grades -- All ISTEP Tests Average Percent Passing
- ISTEP All Grades Tested -- Writing Process

Strategies to Impact This Concern:

- L. Early Childhood Assistance

M. Assessment Results to Parents (Title I)

Data Targets Influenced by This Concern:

- All Tested Grades -- All ISTEP Tests Average Percent Passing

Strategies to Impact This Concern:

- M. Assessment Results to Parents

N. Parent Notice of "School in Improvement" (NCLB)

Data Targets Influenced by This Concern:

- All Tested Grades -- All ISTEP Tests Average Percent Passing

Strategies to Impact This Concern:

- N. Parent Notice of "School in Improvement"

O. Extended Learning Activities (Title I, NCLB)

Data Targets Influenced by This Concern:

- Special Education -- ISTEP Language Arts
- Special Education -- ISTEP Math

Strategies to Impact This Concern:

- O. Extended Learning Activities: After School Tutoring

P. Teacher Mentoring Program (NCLB, IPS)

Data Targets Influenced by This Concern:

- All Tested Grades -- All ISTEP Tests Average Percent Passing

Strategies to Impact This Concern:

- P. Teacher Mentoring Program: Principal Walkthroughs

Q. School-Parent Involvement Policy (Title I)

Data Targets Influenced by This Concern:

- African American -- ISTEP Math

Strategies to Impact This Concern:

- Q. School-Parent Involvement Policy

R. Parent Right-to-Know Letter (Title I)

Data Targets Influenced by This Concern:

- Free/ Reduced Lunch -- ISTEP Language Arts
- Free/ Reduced Lunch -- ISTEP Math

Strategies to Impact This Concern:

- R. Parent Right-to-Know Letter

S. School-Parent Compact (Title I)

Data Targets Influenced by This Concern:

- Free/ Reduced Lunch -- ISTEP Language Arts
- Free/ Reduced Lunch -- ISTEP Math

Strategies to Impact This Concern:

- S. School-Parent Compact

T. Annual Parent Meeting (Title I)

Data Targets Influenced by This Concern:

- Free/ Reduced Lunch -- ISTEP Language Arts
- Free/ Reduced Lunch -- ISTEP Math

Strategies to Impact This Concern:

- T. Annual Parent Meeting

U. Targeted Assistance (Title I)

Data Targets Influenced by This Concern:

- Special Education -- ISTEP Language Arts
- Special Education -- ISTEP Math

Strategies to Impact This Concern:

- U. Targeted Assistance: Reading and Math Focus

V. Peer Review for SIP (NCLB)

Data Targets Influenced by This Concern:

- All Tested Grades -- All ISTEP Tests Average Percent Passing
- ISTEP All Grades Tested -- Writing Process

Strategies to Impact This Concern:

- V. Peer Review for SIP

AA. Curriculum Mapping (IPS)

Data Targets Influenced by This Concern:

- African American -- ISTEP Language Arts
- African American -- ISTEP Math

Strategies to Impact This Concern:

- AA. Curriculum Mapping

BB. Benchmark Assessments (IPS)

Data Targets Influenced by This Concern:

- All Tested Grades -- All ISTEP Tests Average Percent Passing

Strategies to Impact This Concern:

- BB. Benchmark Assessments

CC. TESA (IPS)

Data Targets Influenced by This Concern:

- All Tested Grades -- All ISTEP Tests Average Percent Passing
- ISTEP All Grades Tested -- Writing Process

Strategies to Impact This Concern:

- CC. TESA

Force Field Excerpt

The Force Field reports are lengthy reports analyzed by the teachers, students, parents, and community members to help identify the areas of concern. The Force Field excerpt found below contains information that must be included in the School Improvement Plan to meet the requirements of Indiana Public Law 221.

Description and location of curriculum:	Principal's Office	Force Field Report B: Curriculum Additional Data #1
Titles and descriptions of assessment instruments to be used in addition to ISTEP+:	Yes	Force Field Report C: Assessment Additional Data #1
Statutes and rules to be waived:	None	Force Field Report G: Environment Additional Data #2
Program Consolidation Plan:	We are not considering the consolidation of any programs because we do not have any that are able to be consolidated at this time. Each program has an individual purpose.	Force Field Report G: Environment Additional Data #2

To-Do List

This to-do list includes implementation, professional development, anti-resistance, and evaluation action steps for each strategy and will serve as a road map as we implement our School Improvement Plan.

Report by strategy. Showing completed and yet-to-be-completed action steps.

Benchmark Assessments

Oct , 2008: % of support staff who provide assistance to students who did not pass the benchmark assessments

Person: Dr. Madu

Activity: Collect baseline data

Oct , 2008: % of teachers who administer the benchmark assessments

Person: Dr. Madu

Activity: Collect baseline data

Oct , 2008: % of teachers who implement classroom lessons that follow the IPS Pacing Guides.

Person: Dr. Madu

Activity: Collect baseline data

Oct , 2008: % of teachers who implement daily sponge activities that mirror the common deficit indicators identified by the benchmark assessment.

Person: Dr. Madu

Activity: Collect baseline data

Oct , 2008: % of teachers who provide remediation for students who do not pass the benchmark assessments.

Person: Dr. Madu

Activity: Collect baseline data

Oct , 2008: % of teachers who set aside thirty minutes each day for regrouping an re-teaching based on the benchmark assessments

Person: Dr. Madu

Activity: Collect baseline data

Oct , 2008: % of teachers who submit lesson plans that follow the IPS Pacing Guides.

Person: Dr. Madu

Activity: Collect baseline data

Dec , 2008: % of support staff who provide assistance to students who did not pass the benchmark assessments

Person: Dr. Madu

Activity: Collect first semester/trimester follow up data

Dec , 2008: % of teachers who administer the benchmark assessments

Person: Dr. Madu

Activity: Collect first semester/trimester follow up data

Dec , 2008: % of teachers who implement classroom lessons that follow the IPS Pacing Guides.

Person: Dr. Madu

Activity: Collect first semester/trimester follow up data

Dec , 2008: % of teachers who implement daily sponge activities that mirror the common deficit indicators identified by the benchmark assessment.

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Dec , 2008: % of teachers who provide remediation for students who do not pass the benchmark assessments.

Person: Dr. Madu

Activity: Collect first semester/trimester follow up data

Dec , 2008: % of teachers who set aside thirty minutes each day for regrouping an re-teaching based on the benchmark assessments

Person: Dr. Madu

Activity: Collect first semester/trimester follow up data

Dec , 2008: % of teachers who submit lesson plans that follow the IPS Pacing Guides.

Person: Dr. Madu

Activity: Collect first semester/trimester follow up data

May , 2009: % of support staff who provide assistance to students who did not pass the benchmark assessments

Person: Dr. Madu

Activity: Collect final semester/trimester follow up data

May , 2009: % of teachers who administer the benchmark assessments

Person: Dr. Madu

Activity: Collect final semester/trimester follow up data

May , 2009: % of teachers who implement classroom lessons that follow the IPS Pacing Guides.

Person: Dr. Madu

Activity: Collect final semester/trimester follow up data

May , 2009: % of teachers who implement daily sponge activities that mirror the common deficit indicators identified by the benchmark assessment.

Person: Dr. Madu

Activity: Collect final semester/trimester follow up data

May , 2009: % of teachers who provide remediation for students who do not pass the benchmark assessments.

Person: Dr. Madu

Activity: Collect final semester/trimester follow up data

May , 2009: % of teachers who set aside thirty minutes each day for regrouping an re-teaching based on the benchmark assessments

Person: Dr. Madu

Activity: Collect final semester/trimester follow up data

May , 2009: % of teachers who submit lesson plans that follow the IPS Pacing Guides.

Person: Dr. Madu

Activity: Collect final semester/trimester follow up data

Curriculum Mapping

, 2005: TBD

Person:

Activity: Collect baseline data

, 2005: TBD

Person:

Activity: Collect final semester/trimester follow up data

, 2005: TBD

Person:

Activity: Collect first semester/trimester follow up data

Apr 12, 2008: Overview of mapping and sharing what has been done in other Tier Groups/Grade-level Curriculum Mapping including Rubicon Atlas

Person: District

Activity: Mapping - Tier III Group: Pacing/Consensus Leadership Team

Jun 12, 2008: Continue Grade-Level Curriculum Mapping/Mapping Cross Grade-Level

Person: District

Activity: Mapping - Tier III Group: Pacing/Consensus Leadership Team

Jun 13, 2008: Mapping Cross Grade-Level
Person: District
Activity: Mapping - Tier III Group: Pacing/Consensus Leadership Team

Aug 5, 2008: Curriculum Mapping- Ready, Set ,Go!
Person: District
Activity: Mapping - Tier III Group: Pacing/Consensus Leadership Team

Early Childhood Assistance

Aug 1, 2008: Parent Liaison will conduct quarterly Kindergarten Readiness Workshops to help parents.
Person: Victoria Sheppard
Activity: Kindergarten Readiness Workshops

Aug 1, 2008: Ms. Sheppard will conduct quarterly survey to find out the usefulness of the material offered.
Person: Victoria Sheppard
Activity: Survey on helpfulness of Kindergarten Readiness Material

Aug 31, 2008: % of Parents who find the materials offered at the readiness workshops helpful
Person: Parent Liaison
Activity: Collect baseline data

Aug 31, 2008: % of students who have a jumpstart on Kindergarten Readiness.
Person: Parent Liaison
Activity: Collect baseline data

Oct 3, 2008: Parent Liaison will conduct quarterly Kindergarten Readiness Workshops to help parents.
Person: Victoria Sheppard
Activity: Kindergarten Readiness Workshops

Oct 3, 2008: Ms. Sheppard will conduct quarterly survey to find out the usefulness of the material offered.
Person: Victoria Sheppard
Activity: Survey on helpfulness of Kindergarten Readiness Material

Dec 4, 2008: Parent Liaison will conduct quarterly Kindergarten Readiness Workshops to help parents.
Person: Victoria Sheppard
Activity: Kindergarten Readiness Workshops

Dec 4, 2008: Ms. Sheppard will conduct quarterly survey to find out the usefulness of the material offered.
Person: Victoria Sheppard
Activity: Survey on helpfulness of Kindergarten Readiness Material

Dec 31, 2008: % of Parents who find the materials offered at the readiness workshops helpful
Person: Parent Liaison
Activity: Collect first semester/trimester follow up data

Dec 31, 2008: % of students who have a jumpstart on Kindergarten Readiness.
Person: Parent Liaison
Activity: Collect first semester/trimester follow up data

Feb 5, 2009: Parent Liaison will conduct quarterly Kindergarten Readiness Workshops to help parents.
Person: Victoria Sheppard
Activity: Kindergarten Readiness Workshops

Feb 5, 2009: Ms. Sheppard will conduct quarterly survey to find out the usefulness of the material offered.
Person: Victoria Sheppard
Activity: Survey on helpfulness of Kindergarten Readiness Material

Apr 9, 2009: Parent Liaison will conduct quarterly Kindergarten Readiness Workshops to help parents.

Person: Victoria Sheppard

Activity: Kindergarten Readiness Workshops

Apr 9, 2009: Ms. Sheppard will conduct quarterly survey to find out the usefulness of the material offered.

Person: Victoria Sheppard

Activity: Survey on helpfulness of Kindergarten Readiness Material

May 31, 2009: % of Parents who find the materials offered at the readiness workshops helpful

Person: Parent Liaison

Activity: Collect final semester/trimester follow up data

May 31, 2009: % of students who have a jumpstart on Kindergarten Readiness.

Person: Parent Liaison

Activity: Collect final semester/trimester follow up data

Extended Learning Activities

May 31, 2008: % of teachers who participate in extended learning activities.

Person: Danita Logwood

Activity: Collect final semester/trimester follow up data

Aug , 2008: Parents will be notified of extended learning activities.

Person: Danita Logwood

Activity: At- Risk students will attend District Summer School, before/after school tutoring or Saturday School

Aug , 2008: Staff will be given the opportunity to participate in tutoring programs.

Person: Danita Logwood

Activity: At- Risk students will attend District Summer School, before/after school tutoring or Saturday School

Aug , 2008: Students will be identified and participate in extended learning activities

Person: Danita Logwood

Activity: At- Risk students will attend District Summer School, before/after school tutoring or Saturday School

Aug 31, 2008: All students invited to attend after school tutoring

Person: Classroom Teachers

Activity: After School Tutoring

Aug 31, 2008: % of teachers who participate in extended learning activities.

Person: Danita Logwood

Activity: Collect baseline data

Aug 31, 2008: % of teachers who say students have the needed skills to start a successful school year

Person: Classroom Teachers

Activity: Collect baseline data

Dec 31, 2008: % of teachers who participate in extended learning activities.

Person: Danita Logwood

Activity: Collect first semester/trimester follow up data

Dec 31, 2008: % of teachers who say students have the needed skills to start a successful school year

Person: Classroom Teachers

Activity: Collect first semester/trimester follow up data

Jan , 2009: Parents will be notified of extended learning activities.

Person: Danita Logwood

Activity: At- Risk students will attend District Summer School, before/after school tutoring or Saturday School

Jan , 2009: Staff will be given the opportunity to participate in extended learning activities.

Person: Danita Logwood

Activity: At- Risk students will attend District Summer School, before/after school tutoring or Saturday School

- Jan , 2009:** Students will be identified and participate in extended learning activities.
Person: Danita Logwood
Activity: At- Risk students will attend District Summer School, before/after school tutoring or Saturday School
- Jan 31, 2009:** All students invited to attend after school tutoring
Person: Classroom Teachers
Activity: After School Tutoring
- May 31, 2009:** % of teachers who say students have the needed skills to start a successful school year
Person: Classroom Teachers
Activity: Collect final semester/trimester follow up data

Focused Instruction / Curriculum

- May , 2008:** Collect April 2009 Writing Samples
Person: Marcia Johnson
Activity: Collect final semester/trimester follow up data
- Aug , 2008:** Collect May 2008 Writing Samples
Person: Marcia Johnson
Activity: Collect baseline data
- Aug , 2008:** Present student work for discussion during the STPT meetings
Person: Principal
Activity: Collect baseline data
- Aug , 2008:** Show student writing scores on a Writing Data Sheet each month
Person: Principal
Activity: Collect baseline data
- Aug , 2008:** Submit student writing that is aligned with the standards listed in the Write Way.
Person: Principal
Activity: Collect baseline data
- Aug 31, 2008:** Different Special Staff Members will attend Monthly Workshops that are focused on Instructional Strategies for Special Education Students
Person: District Special Education Department
Activity: District Level Workshops Provided by the Special Education Department
- Aug 31, 2008:** Different Special Staff Members will attend Monthly Workshops that are focused on Instructional Strategies for Special Education Students
Person: District Special Education Department
Activity: District Level Workshops Provided by the Special Education Department
- Aug 31, 2008:** Special Education will model Instructional Strategies
Person: Special Education Teachers
Activity: Monthly Special Education Instructional Strategy Meetings
- Aug 31, 2008:** Model 6+1 Traits with Tree Map Strategies to implement 6 traits into monthly writing samples
Person: Teachers
Activity: Monthly Writer's Workshops
- Sep 15, 2008:** Checklist of Teachers who implement new strategies to address the needs of the special education students.
Person: Susan Taylor
Activity: Collect baseline data
- Oct , 2008:** District provides Principals with 6+1 " Focus on Ideas" Training
Person: District
Activity: 6+1 Principal Trainings

- Oct 1, 2008:** Different Special Staff Members will attend Monthly Workshops that are focused on Instructional Strategies for Special Education Students
Person: District Special Education Department
Activity: District Level Workshops Provided by the Special Education Department
- Oct 5, 2008:** Special Education will model Instructional Strategies
Person: Special Education Teachers
Activity: Monthly Special Education Instructional Strategy Meetings
- Oct 5, 2008:** Model 6+1 Traits with Tree Map Strategies to implement 6 traits into monthly writing samples
Person: Teachers
Activity: Monthly Writer's Workshops
- Nov , 2008:** Principal provides teachers with 6+1 "Focus on Ideas" Training
Person: Principal
Activity: 6+1 Teacher Trainings
- Nov 1, 2008:** Different Special Staff Members will attend Monthly Workshops that are focused on Instructional Strategies for Special Education Students
Person: District Special Education Department
Activity: District Level Workshops Provided by the Special Education Department
- Nov 2, 2008:** Special Education will model Instructional Strategies
Person: Special Education Teachers
Activity: Monthly Special Education Instructional Strategy Meetings
- Nov 2, 2008:** Model 6+1 Traits with Tree Map Strategies to implement 6 traits into monthly writing samples
Person: Teachers
Activity: Monthly Writer's Workshops
- Nov 29, 2008:** Special Education will model Instructional Strategies
Person: Special Education Teachers
Activity: Monthly Special Education Instructional Strategy Meetings
- Nov 29, 2008:** Model 6+1 Traits with Tree Map Strategies to implement 6 traits into monthly writing samples
Person: Teachers
Activity: Monthly Writer's Workshops
- Dec , 2008:** District provides Principals with 6+1 " Focus on Organization" Training
Person: District
Activity: 6+1 Principal Trainings
- Dec , 2008:** Collect December 2008 Writing Samples
Person: Marcia Johnson
Activity: Collect first semester/trimester follow up data
- Dec , 2008:** Present student work for discussion during the STPT meetings
Person: Principal
Activity: Collect first semester/trimester follow up data
- Dec , 2008:** Show student writing scores on a Writing Data Sheet each month
Person: Principal
Activity: Collect first semester/trimester follow up data
- Dec , 2008:** Submit student writing that is aligned with the standards listed in the Write Way.
Person: Principal
Activity: Collect first semester/trimester follow up data
- Dec 1, 2008:** Different Special Staff Members will attend Monthly Workshops that are focused on Instructional Strategies for Special Education Students
Person: District Special Education Department
Activity: District Level Workshops Provided by the Special Education Department

Dec 28, 2008: Special Education will model Instructional Strategies
Person: Special Education Teachers
Activity: Monthly Special Education Instructional Strategy Meetings

Dec 28, 2008: Model 6+1 Traits with Tree Map Strategies to implement 6 traits into monthly writing samples
Person: Teachers
Activity: Monthly Writer's Workshops

Dec 31, 2008: Checklist of Teachers who implement new strategies to address the needs of the special education students.
Person: Susan Taylor
Activity: Collect first semester/trimester follow up data

Jan , 2009: Principal provides teachers with 6+1 "Focus on Organization" Training
Person: Principal
Activity: 6+1 Teacher Trainings

Jan 1, 2009: Different Special Staff Members will attend Monthly Workshops that are focused on Instructional Strategies for Special Education Students
Person: District Special Education Department
Activity: District Level Workshops Provided by the Special Education Department

Feb , 2009: District provides Principals with 6+1 " Focus on Sentence Fluency" Training
Person: District
Activity: 6+1 Principal Trainings

Feb 1, 2009: Different Special Staff Members will attend Monthly Workshops that are focused on Instructional Strategies for Special Education Students
Person: District Special Education Department
Activity: District Level Workshops Provided by the Special Education Department

Feb 1, 2009: Special Education will model Instructional Strategies
Person: Special Education Teachers
Activity: Monthly Special Education Instructional Strategy Meetings

Feb 1, 2009: Model 6+1 Traits with Tree Map Strategies to implement 6 traits into monthly writing samples
Person: Teachers
Activity: Monthly Writer's Workshops

Mar , 2009: Principal provides teachers with 6+1 "Focus on "Sentence Fluency" Training
Person: Principal
Activity: 6+1 Teacher Trainings

Mar 1, 2009: Different Special Staff Members will attend Monthly Workshops that are focused on Instructional Strategies for Special Education Students
Person: District Special Education Department
Activity: District Level Workshops Provided by the Special Education Department

Mar 1, 2009: Special Education will model Instructional Strategies
Person: Special Education Teachers
Activity: Monthly Special Education Instructional Strategy Meetings

Mar 1, 2009: Model 6+1 Traits with Tree Map Strategies to implement 6 traits into monthly writing samples
Person: Teachers
Activity: Monthly Writer's Workshops

Apr , 2009: District provides Principals with 6+1 " Focus on Conventions" Training
Person: District
Activity: 6+1 Principal Trainings

Apr 1, 2009: Different Special Staff Members will attend Monthly Workshops that are focused on Instructional Strategies for Special Education Students

Person: District Special Education Department

Activity: District Level Workshops Provided by the Special Education Department

Apr 5, 2009: Special Education will model Instructional Strategies

Person: Special Education Teachers

Activity: Monthly Special Education Instructional Strategy Meetings

Apr 5, 2009: Model 6+1 Traits with Tree Map Strategies to implement 6 traits into monthly writing samples

Person: Teachers

Activity: Monthly Writer's Workshops

May , 2009: Principal provides teachers with 6+1 "Focus on Conventions" Training

Person: Principal

Activity: 6+1 Teacher Trainings

May , 2009: Present student work for discussion during the STPT meetings

Person: Principal

Activity: Collect final semester/trimester follow up data

May , 2009: Show student writing scores on a Writing Data Sheet each month

Person: Principal

Activity: Collect final semester/trimester follow up data

May , 2009: Submit student writing that is aligned with the standards listed in the Write Way.

Person: Principal

Activity: Collect final semester/trimester follow up data

May 1, 2009: Different Special Staff Members will attend Monthly Workshops that are focused on Instructional Strategies for Special Education Students

Person: District Special Education Department

Activity: District Level Workshops Provided by the Special Education Department

May 3, 2009: Special Education will model Instructional Strategies

Person: Special Education Teachers

Activity: Monthly Special Education Instructional Strategy Meetings

May 31, 2009: Checklist of Teachers who implement new strategies to address the needs of the special education students.

Person: Susan Taylor

Activity: Collect final semester/trimester follow up data

May 31, 2009: Special Education will model Instructional Strategies

Person: Special Education Teachers

Activity: Monthly Special Education Instructional Strategy Meetings

Parent Involvement

Aug , 2008: Title 1 Staff at each school will provide parent liaisons with materials, ideas and instructions for monthly work packets that they will take to parents during home visits.

Person: Parents

Activity: Parent Workshops

Aug 1, 2008: Parents will call teachers in regards to questions or concerns on students' progress and vice versa

Person: parents and teachers

Activity: Parent / Teacher Talks

Aug 30, 2008: Monthly meeting with Title 1 Parent Facilitator will provide ongoing staff development for all parent liaisons

Person: District

Activity: Parent Liaison Professional Development

- Aug 31, 2008:** Parent Liaison will visit the homes of intensive students monthly
Person: Victoria Sheppard
Activity: Home Visits
- Aug 31, 2008:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Aug 31, 2008:** Parent Liaison will call the homes of intensive students monthly
Person: Victoria Sheppard
Activity: Phone calls home to parents of intensive students
- Sep , 2008:** # of parents that report they talk to their child's teacher on a regular basis
Person: Parent Liaison
Activity: Collect baseline data
- Sep , 2008:** % of intensive students that receive monthly phone calls from parent liaison.
Person: Parent Liaison
Activity: Collect baseline data
- Sep , 2008:** % of intensive students who have homes that receive monthly visits from parent liaison.
Person: Parent Liaison
Activity: Collect baseline data
- Sep , 2008:** % of parents of intensive students whose parents/guardians attend at least one parent workshop
Person: Parent Liaison
Activity: Collect baseline data
- Sep , 2008:** % of parents that report that they talk to their child's daily about school
Person: Parent Liaison
Activity: Collect baseline data
- Sep , 2008:** Number of Title I staff members who attend at least one parent workshop
Person: Parent Liaison
Activity: Collect baseline data
- Sep , 2008:** Title 1 Staff at each school will provide parent liaisons with materials, ideas and instructions for monthly work packets that they will take to parents during home visits.
Person: Parents
Activity: Parent Workshops
- Sep 1, 2008:** Parents will call teachers in regards to questions or concerns on students' progress and vice versa
Person: parents and teachers
Activity: Parent / Teacher Talks
- Sep 7, 2008:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Sep 14, 2008:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Sep 21, 2008:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Sep 28, 2008:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students

- Sep 30, 2008:** Monthly meeting with Title 1 Parent Facilitator will provide ongoing staff development for all parent liaisons
Person: District
Activity: Parent Liaison Professional Development
- Oct , 2008:** Title 1 Staff at each school will provide parent liaisons with materials, ideas and instructions for monthly work packets that they will take to parents during home visits.
Person: Parents
Activity: Parent Workshops
- Oct 1, 2008:** Parent Liaison will visit the homes of intensive students monthly
Person: Victoria Sheppard
Activity: Home Visits
- Oct 1, 2008:** Parents will call teachers in regards to questions or concerns on students' progress and vice versa
Person: parents and teachers
Activity: Parent / Teacher Talks
- Oct 1, 2008:** Parent Liaison will call the homes of intensive students monthly
Person: Victoria Sheppard
Activity: Phone calls home to parents of intensive students
- Oct 5, 2008:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Oct 12, 2008:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Oct 19, 2008:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Oct 26, 2008:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Oct 30, 2008:** Monthly meeting with Title 1 Parent Facilitator will provide ongoing staff development for all parent liaisons
Person: District
Activity: Parent Liaison Professional Development
- Nov , 2008:** Title 1 Staff at each school will provide parent liaisons with materials, ideas and instructions for monthly work packets that they will take to parents during home visits.
Person: Parents
Activity: Parent Workshops
- Nov 1, 2008:** Parent Liaison will visit the homes of intensive students monthly
Person: Victoria Sheppard
Activity: Home Visits
- Nov 1, 2008:** Parents will call teachers in regards to questions or concerns on students' progress and vice versa
Person: parents and teachers
Activity: Parent / Teacher Talks
- Nov 1, 2008:** Parent Liaison will call the homes of intensive students monthly
Person: Victoria Sheppard
Activity: Phone calls home to parents of intensive students
- Nov 2, 2008:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students

- Nov 9, 2008:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Nov 16, 2008:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Nov 23, 2008:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Nov 30, 2008:** Monthly meeting with Title 1 Parent Facilitator will provide ongoing staff development for all parent liaisons
Person: District
Activity: Parent Liaison Professional Development
- Nov 30, 2008:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Dec , 2008:** # of parents that report they talk to their child's teacher on a regular basis
Person: Parent Liaison
Activity: Collect first semester/trimester follow up data
- Dec , 2008:** % of intensive students that receive monthly phone calls from parent liaison
Person: Parent Liaison
Activity: Collect first semester/trimester follow up data
- Dec , 2008:** % of intensive students who have homes that receive monthly visits from parent liaison.
Person: Parent Liaison
Activity: Collect first semester/trimester follow up data
- Dec , 2008:** % of parents of intensive students whose parents/guardians attend at least one parent workshop
Person: Parent Liaison
Activity: Collect first semester/trimester follow up data
- Dec , 2008:** % of parents that report that they talk to their child's daily about school
Person: Parent Liaison
Activity: Collect first semester/trimester follow up data
- Dec , 2008:** Number of Title I staff members who attend at least one parent workshop
Person: Parent Liaison
Activity: Collect first semester/trimester follow up data
- Dec , 2008:** Title 1 Staff at each school will provide parent liaisons with materials, ideas and instructions for monthly work packets that they will take to parents during home visits.
Person: Parents
Activity: Parent Workshops
- Dec 1, 2008:** Parent Liaison will visit the homes of intensive students monthly
Person: Victoria Sheppard
Activity: Home Visits
- Dec 1, 2008:** Parents will call teachers in regards to questions or concerns on students' progress and vice versa
Person: parents and teachers
Activity: Parent / Teacher Talks
- Dec 1, 2008:** Parent Liaison will call the homes of intensive students monthly
Person: Victoria Sheppard
Activity: Phone calls home to parents of intensive students

- Dec 7, 2008:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Dec 14, 2008:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Dec 21, 2008:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Dec 28, 2008:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Dec 30, 2008:** Monthly meeting with Title 1 Parent Facilitator will provide ongoing staff development for all parent liaisons
Person: District
Activity: Parent Liaison Professional Development
- Jan , 2009:** Title 1 Staff at each school will provide parent liaisons with materials, ideas and instructions for monthly work packets that they will take to parents during home visits.
Person: Parents
Activity: Parent Workshops
- Jan 1, 2009:** Parent Liaison will visit the homes of intensive students monthly
Person: Victoria Sheppard
Activity: Home Visits
- Jan 1, 2009:** Parents will call teachers in regards to questions or concerns on students' progress and vice versa
Person: parents and teachers
Activity: Parent / Teacher Talks
- Jan 1, 2009:** Parent Liaison will call the homes of intensive students monthly
Person: Victoria Sheppard
Activity: Phone calls home to parents of intensive students
- Jan 4, 2009:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Jan 11, 2009:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Jan 18, 2009:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Jan 25, 2009:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Jan 30, 2009:** Monthly meeting with Title 1 Parent Facilitator will provide ongoing staff development for all parent liaisons
Person: District
Activity: Parent Liaison Professional Development
- Feb , 2009:** Title 1 Staff at each school will provide parent liaisons with materials, ideas and instructions for monthly work packets that they will take to parents during home visits.
Person: Parents
Activity: Parent Workshops

- Feb 1, 2009:** Parent Liaison will visit the homes of intensive students monthly
Person: Victoria Sheppard
Activity: Home Visits
- Feb 1, 2009:** Parents will call teachers in regards to questions or concerns on students' progress and vice versa
Person: parents and teachers
Activity: Parent / Teacher Talks
- Feb 1, 2009:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Feb 1, 2009:** Parent Liaison will call the homes of intensive students monthly
Person: Victoria Sheppard
Activity: Phone calls home to parents of intensive students
- Feb 8, 2009:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Feb 15, 2009:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Feb 22, 2009:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Feb 28, 2009:** Monthly meeting with Title 1 Parent Facilitator will provide ongoing staff development for all parent liaisons
Person: District
Activity: Parent Liaison Professional Development
- Mar , 2009:** Title 1 Staff at each school will provide parent liaisons with materials, ideas and instructions for monthly work packets that they will take to parents during home visits.
Person: Parents
Activity: Parent Workshops
- Mar 1, 2009:** Parent Liaison will visit the homes of intensive students monthly
Person: Victoria Sheppard
Activity: Home Visits
- Mar 1, 2009:** Parents will call teachers in regards to questions or concerns on students' progress and vice versa
Person: parents and teachers
Activity: Parent / Teacher Talks
- Mar 1, 2009:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Mar 1, 2009:** Parent Liaison will call the homes of intensive students monthly
Person: Victoria Sheppard
Activity: Phone calls home to parents of intensive students
- Mar 2, 2009:** Monthly meeting with Title 1 Parent Facilitator will provide ongoing staff development for all parent liaisons
Person: District
Activity: Parent Liaison Professional Development
- Mar 8, 2009:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students

- Mar 15, 2009:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Mar 22, 2009:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Mar 29, 2009:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Apr , 2009:** Title 1 Staff at each school will provide parent liaisons with materials, ideas and instructions for monthly work packets that they will take to parents during home visits.
Person: Parents
Activity: Parent Workshops
- Apr 1, 2009:** Parent Liaison will visit the homes of intensive students monthly
Person: Victoria Sheppard
Activity: Home Visits
- Apr 1, 2009:** Parents will call teachers in regards to questions or concerns on students' progress and vice versa
Person: parents and teachers
Activity: Parent / Teacher Talks
- Apr 1, 2009:** Parent Liaison will call the homes of intensive students monthly
Person: Victoria Sheppard
Activity: Phone calls home to parents of intensive students
- Apr 2, 2009:** Monthly meeting with Title 1 Parent Facilitator will provide ongoing staff development for all parent liaisons
Person: District
Activity: Parent Liaison Professional Development
- Apr 5, 2009:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Apr 12, 2009:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Apr 19, 2009:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- Apr 26, 2009:** School will send home weekly progress reports to be discussed and signed by parents
Person: Parents
Activity: Parents talk to their students
- May , 2009:** # of parents that report they talk to their child's teacher on a regular basis
Person: Parent Liaison
Activity: Collect final semester/trimester follow up data
- May , 2009:** % of intensive students that receive monthly phone calls from parent liaison
Person: Parent Liaison
Activity: Collect final semester/trimester follow up data
- May , 2009:** % of intensive students who have homes that receive monthly visits from parent liaison.
Person: Parent Liaison
Activity: Collect final semester/trimester follow up data

May , 2009: % of parents of intensive students whose parents/guardians attend at least one parent workshop

Person: Parent Liaison

Activity: Collect final semester/trimester follow up data

May , 2009: % of parents that report that they talk to their child's daily about school

Person: Parent Liaison

Activity: Collect final semester/trimester follow up data

May , 2009: Number of Title I staff members who attend at least one parent workshop

Person: Parent Liaison

Activity: Collect final semester/trimester follow up data

May 2, 2009: Monthly meeting with Title 1 Parent Facilitator will provide ongoing staff development for all parent liaisons

Person: District

Activity: Parent Liaison Professional Development

Safe and Disciplined Learning Environment

Aug 26, 2008: Staff Meetings

Person: Marcia Johnson

Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Aug 31, 2008: Grade Level Meetings

Person: Classroom Teachers

Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Aug 31, 2008: Staff Meetings

Person: Marcia Johnson

Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Aug 31, 2008: Teacher/Student in Classroom

Person: Classroom Teachers

Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Aug 31, 2008: Grade Level Teams Review Six Step Discipline Policy and Safety Plan

Person: Teachers

Activity: Review Online Six Step Discipline and Safety Plan

Aug 31, 2008: Teachers review Six Step Discipline Policy and Safety

Person: Teachers

Activity: Review Online Six Step Discipline and Safety Plan

Aug 31, 2008: Teachers review Six Step Discipline Policy and Safety Plan with Students

Person: Teachers/Students

Activity: Review Online Six Step Discipline and Safety Plan

Sep 7, 2008: Teacher/Student in Classroom

Person: Classroom Teachers

Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Sep 14, 2008: Teacher/Student in Classroom

Person: Classroom Teachers

Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Sep 15, 2008: # of grade level teams that review six step discipline policy and safety plan according to meeting minutes

Person: Principal

Activity: Collect baseline data

Sep 15, 2008: Checklist of # of teachers reviewing six step discipline policy and safety plans

Person: Principal

Activity: Collect baseline data

Sep 15, 2008: Checklist of # of teachers reviewing six step discipline policy and safety plans with their students
Person: Teacher
Activity: Collect baseline data

Sep 21, 2008: Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Sep 26, 2008: Staff Meetings
Person: Marcia Johnson
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Sep 28, 2008: Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Oct 5, 2008: Grade Level Meetings
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Oct 5, 2008: Staff Meetings
Person: Marcia Johnson
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Oct 5, 2008: Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Oct 12, 2008: Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Oct 19, 2008: Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Oct 26, 2008: Staff Meetings
Person: Marcia Johnson
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Oct 26, 2008: Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Nov 2, 2008: Grade Level Meetings
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Nov 2, 2008: Staff Meetings
Person: Marcia Johnson
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Nov 2, 2008: Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Nov 9, 2008: Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

- Nov 16, 2008:** Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures
- Nov 23, 2008:** Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures
- Nov 26, 2008:** Staff Meetings
Person: Marcia Johnson
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures
- Nov 29, 2008:** Grade Level Meetings
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures
- Nov 29, 2008:** Staff Meetings
Person: Marcia Johnson
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures
- Nov 30, 2008:** Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures
- Dec 7, 2008:** Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures
- Dec 14, 2008:** Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures
- Dec 21, 2008:** Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures
- Dec 26, 2008:** Staff Meetings
Person: Marcia Johnson
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures
- Dec 28, 2008:** Grade Level Meetings
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures
- Dec 28, 2008:** Staff Meetings
Person: Marcia Johnson
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures
- Dec 28, 2008:** Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures
- Dec 31, 2008:** # of grade level teams that review six step discipline policy and safety plan according to meeting minutes
Person: Principal
Activity: Collect first semester/trimester follow up data
- Dec 31, 2008:** Checklist of # of teachers reviewing six step discipline policy and safety plans
Person: Principal
Activity: Collect first semester/trimester follow up data

Dec 31, 2008: Checklist of # of teachers reviewing six step discipline policy and safety plans with their students
Person: Teacher
Activity: Collect first semester/trimester follow up data

Jan 4, 2009: Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Jan 11, 2009: Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Jan 18, 2009: Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Jan 25, 2009: Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Jan 26, 2009: Staff Meetings
Person: Marcia Johnson
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Feb 1, 2009: Grade Level Meetings
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Feb 1, 2009: Staff Meetings
Person: Marcia Johnson
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Feb 1, 2009: Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Feb 8, 2009: Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Feb 15, 2009: Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Feb 22, 2009: Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Feb 26, 2009: Staff Meetings
Person: Marcia Johnson
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Mar 1, 2009: Grade Level Meetings
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Mar 1, 2009: Staff Meetings
Person: Marcia Johnson
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Mar 1, 2009: Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Mar 8, 2009: Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Mar 15, 2009: Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Mar 22, 2009: Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Mar 26, 2009: Staff Meetings
Person: Marcia Johnson
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Mar 29, 2009: Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Apr 5, 2009: Grade Level Meetings
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Apr 5, 2009: Staff Meetings
Person: Marcia Johnson
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Apr 5, 2009: Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Apr 12, 2009: Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Apr 19, 2009: Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Apr 26, 2009: Staff Meetings
Person: Marcia Johnson
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Apr 26, 2009: Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

May 3, 2009: Grade Level Meetings
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

May 3, 2009: Staff Meetings
Person: Marcia Johnson
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

- May 3, 2009:** Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures
- May 10, 2009:** Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures
- May 17, 2009:** Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures
- May 24, 2009:** Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures
- May 26, 2009:** Staff Meetings
Person: Marcia Johnson
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures
- May 31, 2009:** # of grade level teams that review six step discipline policy and safety plan according to meeting minutes
Person: Principal
Activity: Collect final semester/trimester follow up data
- May 31, 2009:** Checklist of # of teachers reviewing six step discipline policy and safety plans
Person: Principal
Activity: Collect final semester/trimester follow up data
- May 31, 2009:** Checklist of # of teachers reviewing six step discipline policy and safety plans with their students
Person: Teacher
Activity: Collect final semester/trimester follow up data
- May 31, 2009:** Grade Level Meetings
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures
- May 31, 2009:** Staff Meetings
Person: Marcia Johnson
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures
- May 31, 2009:** Teacher/Student in Classroom
Person: Classroom Teachers
Activity: Discussion Groups/Staff Awareness of Safety and Discipline Policies and Procedures

Targeted Assistance

- , 2005:** identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data
- May 10, 2008:** identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data
- May 17, 2008:** identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data
- May 24, 2008:** identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

- May 31, 2008:** identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data
- Jun 7, 2008:** identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data
- Jun 14, 2008:** identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data
- Jun 21, 2008:** identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data
- Jun 28, 2008:** identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data
- Jul 5, 2008:** identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data
- Jul 12, 2008:** identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data
- Jul 19, 2008:** identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data
- Jul 26, 2008:** identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data
- Aug , 2008:** identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data
- Aug , 2008:** Provide 30 minutes of remediation to targeted students in reading and math daily
Person: Teachers
Activity: Gather and Analyze Test Data
- Aug , 2008:** Teachers will receive best practices and instructional strategies for remediation of students from coaches.
Person: Teachers
Activity: Teacher/ Coach Collaboration
- Aug 2, 2008:** identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data
- Aug 9, 2008:** identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data
- Aug 16, 2008:** identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Aug 23, 2008: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Aug 30, 2008: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Sep , 2008: Collect and Analyze Test Data
Person: Dan Kriech
Activity: Collect baseline data

Sep 6, 2008: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Sep 13, 2008: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Sep 20, 2008: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Sep 27, 2008: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Oct 4, 2008: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Oct 11, 2008: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Oct 18, 2008: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Oct 25, 2008: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Nov 1, 2008: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Nov 8, 2008: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Nov 15, 2008: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Nov 22, 2008: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Nov 29, 2008: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Dec 6, 2008: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Dec 13, 2008: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Dec 20, 2008: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Dec 27, 2008: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Jan , 2009: Collect and Analyze Test Data
Person: Dan Kriech
Activity: Collect first semester/trimester follow up data

Jan 3, 2009: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Jan 10, 2009: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Jan 17, 2009: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Jan 24, 2009: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Jan 31, 2009: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Feb 7, 2009: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Feb 14, 2009: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Feb 21, 2009: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Feb 28, 2009: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Mar 7, 2009: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Mar 14, 2009: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Mar 21, 2009: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Mar 28, 2009: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Apr 4, 2009: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Apr 11, 2009: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Apr 18, 2009: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

Apr 25, 2009: identify lowest performing students' scores from ISTEP,benchmark, and DIBELS tests
Person: Dan Kriech
Activity: Gather and Analyze Test Data

May , 2009: Collect Summary Test Data
Person: Dan Kriech
Activity: Collect final semester/trimester follow up data

Teacher Mentoring Program

Sep , 2008: Attend training for Principal Walkthrough
Person: Principal
Activity: Principal Walkthroughs â€”Focus: Overview and Software Training

Oct , 2008: Principal Walkthrough(Curriculum)
Person: Principal
Activity: Principal Walkthroughs- Focus: Curriculum

Oct , 2008: Teacher Mentoring (Curriculum)
Person: Targeted Teacher
Activity: Principal Walkthroughs- Focus: Curriculum

Nov , 2008: Principal Walkthrough (Instruction)
Person: Principal
Activity: Principal Walkthroughs/Mentoring- Focus: Looking at Instruction

Nov , 2008: Teacher Mentoring (Instruction)
Person: Targeted Teachers
Activity: Principal Walkthroughs/Mentoring- Focus: Looking at Instruction

Dec , 2008: Principal Walkthrough (Looking at the Learner)
Person: Principal
Activity: Principal Walkthroughs/Mentoring- Focus: Looking at the Learner

Dec , 2008: Teacher Mentoring (Looking at the Learner)
Person: Targeted Teachers
Activity: Principal Walkthroughs/Mentoring- Focus: Looking at the Learner

Jan , 2009: Principal Walkthrough (Looking at the Environment)
Person: Principal
Activity: Principal Walkthroughs/Mentoring- Focus: Looking at the Environment

Jan , 2009: Teacher Mentoring (Looking at the Environment)
Person: Targeted Teachers
Activity: Principal Walkthroughs/Mentoring- Focus: Looking at the Environment

Feb , 2009: Principal Walkthrough (Looking at Differentiation)
Person: Principal
Activity: Principal Walkthroughs/Mentoring- Focus: Looking at Differentiation

Feb , 2009: Teacher Mentoring (Looking at Differentiation)
Person: Targeted Teachers
Activity: Principal Walkthroughs/Mentoring- Focus: Looking at Differentiation

Mar , 2009: Principal Walkthrough (Analyzing Data)
Person: Principal
Activity: Principal Walkthroughs/Mentoring- Focus: Analyzing Data

Mar , 2009: Teacher Mentoring (Analyzing Data)
Person: Targeted Teachers
Activity: Principal Walkthroughs/Mentoring- Focus: Analyzing Data

Technology Coordination

Aug , 2008: % who complete keyboarding and communication practices
Person: Teachers
Activity: Collect baseline data

Aug , 2008: % who create an atmosphere that encourages working in groups.
Person: Teachers
Activity: Collect baseline data

Aug , 2008: % who maintain and upkeep the school's website
Person: Annie Boyer
Activity: Collect baseline data

Aug , 2008: % who understand how to evaluate internet resources, skim, scan, cut&paste.
Person: Teachers
Activity: Collect baseline data

Aug 15, 2008: Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification

Aug 15, 2008: Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology

Aug 15, 2008: Principal will model technology resources during staff meetings.
Person: Principal
Activity: Modeling District Technology Resources

- Aug 15, 2008:** Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website
- Aug 22, 2008:** Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification
- Aug 22, 2008:** Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology
- Aug 22, 2008:** Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website
- Aug 29, 2008:** Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification
- Aug 29, 2008:** Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology
- Aug 29, 2008:** Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website
- Sep 5, 2008:** Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification
- Sep 5, 2008:** Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology
- Sep 5, 2008:** Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website
- Sep 12, 2008:** Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification
- Sep 12, 2008:** Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology
- Sep 12, 2008:** Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website
- Sep 19, 2008:** Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification
- Sep 19, 2008:** Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology

- Sep 19, 2008:** Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website
- Sep 26, 2008:** Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification
- Sep 26, 2008:** Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology
- Sep 26, 2008:** Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website
- Oct , 2008:** Central office will provide professional development for the InSAI Technology Strategy Chairs on the ISTE standards.
Person: Strategy Chair/Teachers
Activity: K-8 Mastery of ISTE for InSAI Technology Strategy Chairs
- Oct , 2008:** InSAI Technology Strategy Chairs will provide professional development for the school staff.
Person: Teachers
Activity: K-8 Mastery of ISTE for Teachers
- Oct , 2008:** Central Office will provide professional Development for Administrator standards in technology.
Person: Principals
Activity: Mastery of ISTE for Administrators
- Oct 3, 2008:** Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification
- Oct 3, 2008:** Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology
- Oct 3, 2008:** Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website
- Oct 10, 2008:** Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification
- Oct 10, 2008:** Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology
- Oct 10, 2008:** Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website
- Oct 17, 2008:** Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification
- Oct 17, 2008:** Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology

- Oct 17, 2008:** Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website
- Oct 24, 2008:** Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification
- Oct 24, 2008:** Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology
- Oct 24, 2008:** Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website
- Oct 31, 2008:** Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification
- Oct 31, 2008:** Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology
- Oct 31, 2008:** Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website
- Nov 7, 2008:** Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification
- Nov 7, 2008:** Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology
- Nov 7, 2008:** Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website
- Nov 14, 2008:** Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification
- Nov 14, 2008:** Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology
- Nov 14, 2008:** Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website
- Nov 21, 2008:** Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification
- Nov 21, 2008:** Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology

- Nov 21, 2008:** Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website
- Nov 28, 2008:** Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification
- Nov 28, 2008:** Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology
- Nov 28, 2008:** Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website
- Dec , 2008:** % who complete keyboarding and communication practices
Person: Teachers
Activity: Collect first semester/trimester follow up data
- Dec , 2008:** % who create an atmosphere that encourages working in groups.
Person: Teachers
Activity: Collect first semester/trimester follow up data
- Dec , 2008:** % who maintain and upkeep the school's website
Person: Annie Boyer
Activity: Collect first semester/trimester follow up data
- Dec , 2008:** % who understand how to evaluate internet resources, skim, scan, cut&paste.
Person: Teachers
Activity: Collect first semester/trimester follow up data
- Dec , 2008:** Central office will provide professional development for the InSAI Technology Strategy Chairs on the ISTE standards.
Person: Strategy Chair/Teachers
Activity: K-8 Mastery of ISTE for InSAI Technology Strategy Chairs
- Dec , 2008:** InSAI Technology Strategy Chairs will provide professional development for the school staff.
Person: Teachers
Activity: K-8 Mastery of ISTE for Teachers
- Dec , 2008:** Central Office will provide professional Development for Administrator standards in technology.
Person: Principals
Activity: Mastery of ISTE for Administrators
- Dec 5, 2008:** Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification
- Dec 5, 2008:** Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology
- Dec 5, 2008:** Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website
- Dec 12, 2008:** Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification

Dec 12, 2008: Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology

Dec 12, 2008: Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website

Dec 19, 2008: Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification

Dec 19, 2008: Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology

Dec 19, 2008: Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website

Dec 26, 2008: Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification

Dec 26, 2008: Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology

Dec 26, 2008: Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website

Jan 2, 2009: Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification

Jan 2, 2009: Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology

Jan 2, 2009: Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website

Jan 9, 2009: Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification

Jan 9, 2009: Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology

Jan 9, 2009: Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website

Jan 16, 2009: Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification

- Jan 16, 2009:** Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology
- Jan 16, 2009:** Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website
- Jan 23, 2009:** Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification
- Jan 23, 2009:** Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology
- Jan 23, 2009:** Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website
- Jan 30, 2009:** Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification
- Jan 30, 2009:** Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology
- Jan 30, 2009:** Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website
- Feb , 2009:** Central office will provide professional development for the InSAI Technology Strategy Chairs on the ISTE standards.
Person: Strategy Chair/Teachers
Activity: K-8 Mastery of ISTE for InSAI Technology Strategy Chairs
- Feb , 2009:** InSAI Technology Strategy Chairs will provide professional development for the school staff.
Person: Teachers
Activity: K-8 Mastery of ISTE for Teachers
- Feb , 2009:** Central Office will provide professional Development for Administrator standards in technology.
Person: Principals
Activity: Mastery of ISTE for Administrators
- Feb 6, 2009:** Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification
- Feb 6, 2009:** Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology
- Feb 6, 2009:** Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website
- Feb 13, 2009:** Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification

Feb 13, 2009: Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology

Feb 13, 2009: Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website

Feb 20, 2009: Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification

Feb 20, 2009: Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology

Feb 20, 2009: Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website

Feb 27, 2009: Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification

Feb 27, 2009: Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology

Feb 27, 2009: Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website

Mar 6, 2009: Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification

Mar 6, 2009: Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology

Mar 6, 2009: Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website

Mar 13, 2009: Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification

Mar 13, 2009: Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology

Mar 13, 2009: Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website

Mar 20, 2009: Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification

Mar 20, 2009: Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology

Mar 20, 2009: Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website

Mar 27, 2009: Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification

Mar 27, 2009: Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology

Mar 27, 2009: Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website

Apr 3, 2009: Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification

Apr 3, 2009: Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology

Apr 3, 2009: Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website

Apr 10, 2009: Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification

Apr 10, 2009: Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology

Apr 10, 2009: Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website

Apr 17, 2009: Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification

Apr 17, 2009: Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology

Apr 17, 2009: Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website

Apr 24, 2009: Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification

Apr 24, 2009: Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology

Apr 24, 2009: Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website

May , 2009: % who complete keyboarding and communication practices
Person: Teachers
Activity: Collect final semester/trimester follow up data

May , 2009: % who create an atmosphere that encourages working in groups.
Person: Teachers
Activity: Collect final semester/trimester follow up data

May , 2009: % who maintain and upkeep the school's website
Person: Annie Boyer
Activity: Collect final semester/trimester follow up data

May , 2009: % who understand how to evaluate internet resources, skim, scan, cut&paste.
Person: Teachers
Activity: Collect final semester/trimester follow up data

May , 2009: Central office will provide professional development for the InSAI Technology Strategy Chairs on the ISTE standards.
Person: Strategy Chair/Teachers
Activity: K-8 Mastery of ISTE for InSAI Technology Strategy Chairs

May , 2009: InSAI Technology Strategy Chairs will provide professional development for the school staff.
Person: Teachers
Activity: K-8 Mastery of ISTE for Teachers

May , 2009: Central Office will provide professional Development for Administrator standards in technology.
Person: Principals
Activity: Mastery of ISTE for Administrators

May 1, 2009: Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification

May 1, 2009: Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology

May 1, 2009: Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website

May 8, 2009: Principal will email staff the weekly agenda and other important information.
Person: Marcia Johnson
Activity: Email Notification

May 8, 2009: Teacher will engage students in the use of technology weekly.
Person: Classroom Teacher
Activity: Engaging in Technology

May 8, 2009: Update information on School's Webpage weekly
Person: Annie Boyer
Activity: Update School's Website

May 15, 2009: Principal will email staff the weekly agenda and other important information.

Person: Marcia Johnson

Activity: Email Notification

May 15, 2009: Teacher will engage students in the use of technology weekly.

Person: Classroom Teacher

Activity: Engaging in Technology

May 15, 2009: Update information on School's Webpage weekly

Person: Annie Boyer

Activity: Update School's Website

May 22, 2009: Principal will email staff the weekly agenda and other important information.

Person: Marcia Johnson

Activity: Email Notification

May 22, 2009: Teacher will engage students in the use of technology weekly.

Person: Classroom Teacher

Activity: Engaging in Technology

May 22, 2009: Update information on School's Webpage weekly

Person: Annie Boyer

Activity: Update School's Website

May 29, 2009: Principal will email staff the weekly agenda and other important information.

Person: Marcia Johnson

Activity: Email Notification

May 29, 2009: Teacher will engage students in the use of technology weekly.

Person: Classroom Teacher

Activity: Engaging in Technology

May 29, 2009: Update information on School's Webpage weekly

Person: Annie Boyer

Activity: Update School's Website

TESA

Aug 31, 2008: Teachers will use the TESA Model throughout the school year

Person: Teachers

Activity: TESA Implementation

Sep 7, 2008: Teachers will use the TESA Model throughout the school year

Person: Teachers

Activity: TESA Implementation

Sep 14, 2008: Teachers will use the TESA Model throughout the school year

Person: Teachers

Activity: TESA Implementation

Sep 21, 2008: Teachers will use the TESA Model throughout the school year

Person: Teachers

Activity: TESA Implementation

Sep 28, 2008: Teachers will use the TESA Model throughout the school year

Person: Teachers

Activity: TESA Implementation

Oct 5, 2008: Teachers will use the TESA Model throughout the school year

Person: Teachers

Activity: TESA Implementation

Oct 12, 2008: Teachers will use the TESA Model throughout the school year
Person: Teachers
Activity: TESA Implementation

Oct 19, 2008: Teachers will use the TESA Model throughout the school year
Person: Teachers
Activity: TESA Implementation

Oct 26, 2008: Teachers will use the TESA Model throughout the school year
Person: Teachers
Activity: TESA Implementation

Nov 2, 2008: Teachers will use the TESA Model throughout the school year
Person: Teachers
Activity: TESA Implementation

Nov 9, 2008: Teachers will use the TESA Model throughout the school year
Person: Teachers
Activity: TESA Implementation

Nov 16, 2008: Teachers will use the TESA Model throughout the school year
Person: Teachers
Activity: TESA Implementation

Nov 23, 2008: Teachers will use the TESA Model throughout the school year
Person: Teachers
Activity: TESA Implementation

Nov 30, 2008: Teachers will use the TESA Model throughout the school year
Person: Teachers
Activity: TESA Implementation

Dec 7, 2008: Teachers will use the TESA Model throughout the school year
Person: Teachers
Activity: TESA Implementation

Dec 14, 2008: Teachers will use the TESA Model throughout the school year
Person: Teachers
Activity: TESA Implementation

Dec 21, 2008: Teachers will use the TESA Model throughout the school year
Person: Teachers
Activity: TESA Implementation

Dec 28, 2008: Teachers will use the TESA Model throughout the school year
Person: Teachers
Activity: TESA Implementation

Jan 4, 2009: Teachers will use the TESA Model throughout the school year
Person: Teachers
Activity: TESA Implementation

Jan 11, 2009: Teachers will use the TESA Model throughout the school year
Person: Teachers
Activity: TESA Implementation

Jan 18, 2009: Teachers will use the TESA Model throughout the school year
Person: Teachers
Activity: TESA Implementation

Jan 25, 2009: Teachers will use the TESA Model throughout the school year

Person: Teachers

Activity: TESA Implementation

Feb , 2009: Training of TESA coordinators (one administration, one union-approved teacher) in preparation of the training of trainers TESA workshop

Person: Jeff Hendricks

Activity: Phase II â Coordinator Training, Day 1

Feb 1, 2009: Teachers will use the TESA Model throughout the school year

Person: Teachers

Activity: TESA Implementation

Feb 8, 2009: Teachers will use the TESA Model throughout the school year

Person: Teachers

Activity: TESA Implementation

Feb 15, 2009: Teachers will use the TESA Model throughout the school year

Person: Teachers

Activity: TESA Implementation

Feb 22, 2009: Teachers will use the TESA Model throughout the school year

Person: Teachers

Activity: TESA Implementation

Mar , 2009: Training of TESA coordinators (one administration, one union-approved teacher) in preparation of the training of trainers TESA workshop

Person: Jeff Hendricks

Activity: Phase II â Coordinator Training, Day 2

Mar 1, 2009: Teachers will use the TESA Model throughout the school year

Person: Teachers

Activity: TESA Implementation

Mar 8, 2009: Teachers will use the TESA Model throughout the school year

Person: Teachers

Activity: TESA Implementation

Mar 15, 2009: Teachers will use the TESA Model throughout the school year

Person: Teachers

Activity: TESA Implementation

Mar 22, 2009: Teachers will use the TESA Model throughout the school year

Person: Teachers

Activity: TESA Implementation

Mar 29, 2009: Teachers will use the TESA Model throughout the school year

Person: Teachers

Activity: TESA Implementation

Apr 5, 2009: Teachers will use the TESA Model throughout the school year

Person: Teachers

Activity: TESA Implementation

Apr 12, 2009: Teachers will use the TESA Model throughout the school year

Person: Teachers

Activity: TESA Implementation

Apr 19, 2009: Teachers will use the TESA Model throughout the school year

Person: Teachers

Activity: TESA Implementation

Apr 26, 2009: Teachers will use the TESA Model throughout the school year

Person: Teachers

Activity: TESA Implementation

May , 2009: The TESA coordinators shall present an initial TESA awareness session to the faculty.

Person: Jeff Hendricks

Activity: TESA Awareness Session

May 3, 2009: Teachers will use the TESA Model throughout the school year

Person: Teachers

Activity: TESA Implementation

May 10, 2009: Teachers will use the TESA Model throughout the school year

Person: Teachers

Activity: TESA Implementation

May 17, 2009: Teachers will use the TESA Model throughout the school year

Person: Teachers

Activity: TESA Implementation

May 24, 2009: Teachers will use the TESA Model throughout the school year

Person: Teachers

Activity: TESA Implementation

May 31, 2009: Teachers will use the TESA Model throughout the school year

Person: Teachers

Activity: TESA Implementation

Continuous Improvement Timeline

The table below shows the timeline we will follow in reviewing and revising our School Improvement Plan each year.

	First Year Schools	Second Year Schools	Third Year and Beyond Schools
Oct	<p>Session 1: <u>Getting Started</u> <i>Local Mtgs: Rationale for Change</i></p>	<p><u>New Steering Team Member</u> (optional) Session 1: <u>Improvement Plan Implementation</u></p>	<p><u>New Steering Team Member</u> (optional) Session 1: <u>Kick-Off / Monitoring / Mentoring</u></p>
Nov	<p><u>Session 2 Visioning</u> <u>Tech Training 1</u> (two people per school) <i>Local Mtgs: Visioning</i></p>	<p><u>Tech Training 1</u> (optional) <i>Local Mtgs – SIP Implementation Roles & Responsibilities</i></p>	<p><u>Tech Training 1</u> (optional) <i>Local Mtgs – SIP Implementation Roles & Responsibilities</i></p>
Dec	<p>Session 3: <u>Achievement Data Analysis</u> <i>Local Mtgs: Achievement Data Targets</i></p>		<p>Session 2: <u>SIP Evaluation & Revision</u> <i>Local Mtgs: Sch. Imp. Plan Revision</i></p>
Jan	<p>Session 4: <u>Areas of Concern & Research Assignments</u> <i>Local Mtgs: Areas of Concern</i></p>	<p>Session 2: <u>SIP Review & Revision</u> <i>Local Mtgs: Sch. Imp. Plan Revision</i></p>	
Jan 31	<p>Session 5: <u>InSAI Conference on Learning</u> <i>Strategy Research Group Meetings: Local Mtgs – Strategy Selection</i></p>	<p><u>InSAI Conference on Learning</u> (optional)</p>	<p><u>InSAI Conference on Learning</u> (optional)</p>
Feb / Mar	<p>Session 6: (strategy chairs only) <u>Strategy Plans</u> <u>Tech Training 2</u> (two people per school) <i>Strategy Task Force Mtg – Strategy Plans</i></p>	<p>Session 3 (strategy chairs only): <u>Writing Strategy Plans</u> <u>Tech Training 2</u> (optional) <i>Strategy Committees – Strategy Plans</i></p>	<p>Session 3: (strategy chairs only): <u>Writing Strategy Plans</u> <u>Tech Training 2</u> (optional) <i>Strategy Committees – Strategy Plans</i></p>
Apr	<p><i>1st Fri. in April: All submissions due online</i></p> <p>Session 7: <u>Strategy Plan Review:</u> One hour individual appointment</p>	<p><i>1st Fri. in April: All submissions due online</i></p> <p>Session 4: <u>Strategy Plan Review:</u> One hour individual appointment</p>	<p><i>1st Fri. in April: All submissions due online</i></p> <p>Session 4: <u>Strategy Plan Review:</u> One hour individual appointment</p>
May	<p><i>1st Fri in May: Revisions due online</i> <i>3rd Fri in May: Schools mail hardcopies</i> <i>(after status of all submissions is “meets criteria”)</i></p>	<p><i>1st Fri in May: Revisions due online</i> <i>3rd Fri in May: Schools mail hardcopies</i> <i>(after status of all submissions is “meets criteria”)</i></p>	<p><i>1st Fri in May: Revisions due online</i> <i>3rd Fri in May: Schools mail hardcopies</i> <i>(after status of all submissions is “meets criteria”)</i></p>